

Abundant Living Counseling
Information Sheet

Counseling is a cooperative venture with responsibility resting on both the counselor and the client. In order to enable you and your counselor to work most effectively together, we ask that you carefully read the information below.

Abundant Living Counseling provides counseling from a Christian perspective for individuals, couples, families and groups. Our services are available to residents of the community regardless of race or religious affiliation. Your counselor is licensed as a mental health professional in the state of Georgia. If your situation requires a special level of care, you will be provided with a referral to other agencies.

CONFIDENTIALITY:

Communications between client and counselor are confidential and will not be revealed unless required by law, such as in situations of child abuse or threats of physical harm to self or others or subpoena of a court. Communications with your counselor are generally protected by privilege but are subject to subpoena by the courts should litigation be brought against you.

COUNSELING FEES:

The fee for a 50-minute session is \$125.00. Any other arrangement must be negotiated with your counselor. We ask that your account be kept current and that payment be made by check or cash prior to each session. A non-refundable retainer equivalent to the fee for one session is paid in advance in order to hold your appointment times and to serve as your last payment. It is our policy and the appropriate standard of care that all clients have a termination or final session in order to review progress against goals and to establish post-treatment plans.

CANCELLATION OF APPOINTMENTS:

If you must cancel your appointment, please leave a message on your counselor's voicemail at least 24 hours in advance of your scheduled appointment. Your cooperation in this regard will be greatly appreciated. Failure to cancel a scheduled appointment will result in a charge of the fee for one session.

INSURANCE:

If you intend to use insurance benefits to cover the costs of counseling the arrangement must be approved by your counselor. Your coverage must be verified; deductibles and any co-pay amount must be established. Deductibles must be met by paying cash or check for the fee amount prior to each session. Thereafter co-pay amounts are due at the time of each session. Abundant Living Counseling is authorized by you to invoice your insurance company and to receive payments directly from them.

ASSESSMENT:

Your counselor may ask you to complete a personality inventory or some other inventory relevant to the counseling process. The cost usually ranges from \$50 to \$100 depending on the cost of processing that inventory.

TELEPHONE CALLS:

You may leave a message for your counselor 7 days a week, 24 hours a day. When calling, please leave your name and telephone number on your counselor's voicemail and your call will be returned as soon as possible.

EMERGENCY PROCEDURES:

The counselors are not available to handle emergencies. If you have an emergency, you will need to contact either a hospital emergency room or the police as appropriate to the situation.

I have read the above information and voluntarily request counseling services from Abundant Living Counseling, and I agree with these terms and conditions. *

Signature _____ Date _____

** The signature of the custodial parent or guardian is required for clients under 18 years of age.*